



*Memorials and Awards Committee*  
North Carolina Central University Alumni Association

2024  
**AWARD APPLICATION**  
(Cover Sheet for all Applications)

**Name of Award:**

**Name of Chapter:**

**Please list the items attached:**

Submitted by:

Address:

Email:

**All materials should be emailed to [awards@nccualumni.org](mailto:awards@nccualumni.org)**

**Please note the following instructions and guidelines:**

- 1. All nominees must be financial locally and nationally.**
- 2. All *nominees* are expected to attend the event to accept the award.**
- 3. A photograph (clear headshot) of each nominee must be included.**
- 4. Forms and photos should be submitted electronically to: [awards@nccualumni.org](mailto:awards@nccualumni.org)**

*Memorials and Awards Committee*  
NCCU ALUMNI ASSOCIATION



*Memorials and Awards Committee*

North Carolina Central University Alumni Association

## **1. ALUMNI FOUNDERS' AWARD (LIFETIME ACHIEVEMENT)**

The NCCU National Alumni Association seeks to celebrate an alumnus who has exemplified the University's motto of "Truth and Service." Any chapter can nominate an alumnus for this award and must submit his/her resume according to the following criteria:

- The alumnus must have been active and financial with the Alumni Association on both the local and national level for not less than fifteen (15) years.
- The alumnus must be presently active with the National Alumni Association and the local alumni chapter if there is one in the city and or county in which the alumnus resides.
- The alumnus must have contributed financially to the University during the last five (5) years.
- The alumnus must exemplify value, character, and high integrity. (Please explain)
- The alumnus must have had notable civic, cultural, political or other achievements that significantly contributed to improvements in society (whether on the local or national level).

**DEADLINE FOR ENTRY: Friday, March 1, 2024**

**FORWARD CRITERIA TO: [awards@nccualumni.org](mailto:awards@nccualumni.org)**



*Memorials and Awards Committee*  
North Carolina Central University Alumni Association

**2. Recent Graduate Award:**

**To recognize an alumnus who has made their mark on the alumni association within their first 5 - 10 years after graduation.**

Criteria:

- Must have received the undergraduate degree from NCCU within the past ten (10) years,
- Must have been involved in chapter, regional or national activities for at least two (2) years,
- Must document the involvement (pictures and/or documentation).
- **DEADLINE FOR ENTRY: Friday, March 22, 2024**
- **FORWARD CRITERIA TO: [awards@nccualumni.org](mailto:awards@nccualumni.org)**

**3. Truth & Service Award:**

**To recognize an alumnus who represents the alumni association through their commitment and service to the university and local community.**

Criteria:

- Exemplifies the true spirit of Truth and Service by demonstrating dedication to the mission of NCCU, often working behind the scenes to accomplish chapter or organizational goals, and accepting requests for assistance without hesitation,
- Explained in 350 words or less.
- **DEADLINE FOR ENTRY: Friday, April 5, 2024**
- **FORWARD CRITERIA TO: [awards@nccualumni.org](mailto:awards@nccualumni.org)**

**4. Volunteer of the Year Award:**

**To recognize an alumnus who has dedicated time to a local chapter, the national alumni association and/or to civic organizations to bring attention to NCCU.**

Criteria:



*Memorials and Awards Committee*

**North Carolina Central University Alumni Association**

- Must have performed a minimum of thirty (30) service hours with an alumni chapter, the National Alumni Association, or the Office of Alumni Relations
- May have volunteered at a community or charitable organization,
- Must not have performed these hours while working in the official capacity of his/her elected position.
- Documented all volunteer hours
- Must submit a letter of recommendation from someone who can account for the time served or who benefitted from the service rendered must accompany the nomination.
- **DEADLINE FOR ENTRY: Friday, April 19, 2024**
- **FORWARD CRITERIA TO: [awards@nccualumni.org](mailto:awards@nccualumni.org)**

**5. Distinguished Alumni Award:**

**To recognize an alumnus who has made a mark for involvement in the community, state or nation as an exemplary representative of the university.**

Criteria:

- Must have received notable recognition within the community, state, or nation.
- Provide documentation of the recognition along with a biography.
- **DEADLINE FOR ENTRY: Friday, April 26, 2024**
- **FORWARD CRITERIA TO: [awards@nccualumni.org](mailto:awards@nccualumni.org)**

**6. Alumnus of the Year Award:**

**To recognize an alumnus for their involvement in the local and the national alumni association.**

Criteria:

- Must exemplify the heart and soul of the mission of the Alumni Association



*Memorials and Awards Committee*

**North Carolina Central University Alumni Association**

- List the major chapter committees that he/she has chaired or held office.
- Must have organized a major chapter event or function (specify);
- Must have contributed at least \$1,000.00 to the university or must have raised that amount, or more, for the university (specify amount and/or donor support)
- Must have attended national annual/council meetings and other functions sponsored or supported by the Association;
- Must have made notable civic, political, cultural or other significant achievements (explain all).
- The information provided must have occurred within the current fiscal year.
- Explained in one page or less.
- **DEADLINE FOR ENTRY: Friday, May 10, 2024**
- **FORWARD CRITERIA to [awards@nccualumni.org](mailto:awards@nccualumni.org)**

**7. Chapter of the Year Award:**

- Must provide a complete package to include:
  - A. REPORT (written, not pictorial):**
    1. chapter goals and the achievement process of each;
    2. the fulfillment of all requirement for being an active chapter (paid annual Association assessment);
    3. membership initiatives; the number of financial local and national members;
    4. support of the Mr./Ms. Alumni Contest either by entering a contestant or paying an assessment of \$500 or more;
    5. the amount of money given to the Mr./Ms. Alumni Contest; the amount of scholarship funds awarded by the chapter; the names of nominees submitted for the National Alumni Scholarship.
    6. creativity in the production or sponsorship of newsletters, banquets, fundraisers, or other chapter activities;

*Memorials and Awards Committee*

**NCCU ALUMNI ASSOCIATION**



*Memorials and Awards Committee*

**North Carolina Central University Alumni Association**

7. representation at national meetings/functions sponsored by the Association;
8. participation in regional activities and collaboration with other chapters.

**B. IN SUMMARY:**

1. explanations of any additional reasons for the nomination and/or a list of chapter events or functions with their goals and outcomes (not to exceed 2 pages);
2. photos of events (not to exceed 2 pages)

**C. FORMS:**

1. annual report
2. an income/expenses report
3. the chapter information form

**REMINDER:**

- a. **The information provided must have occurred within the current fiscal year except the annual assessment, income/expense report, and chapter information form, which may be for the previous fiscal year if current fiscal year information is not yet available.**

**DEADLINE FOR ENTRY: Friday, May 24, 2024**

**FORWARD CRITERIA TO: [awards@nccualumni.org](mailto:awards@nccualumni.org)**



*Memorials and Awards Committee*  
North Carolina Central University Alumni Association